

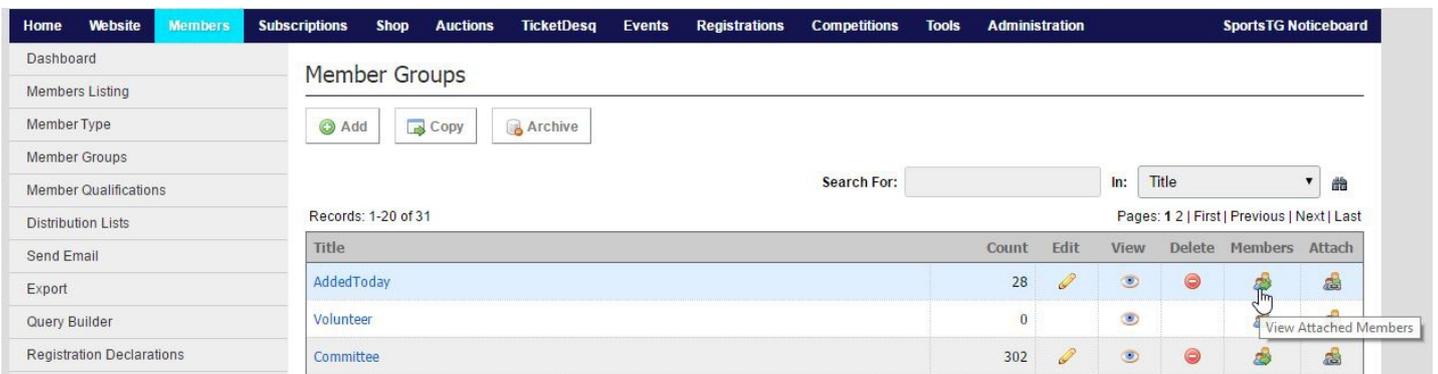
Bulk Removing Members from a Group

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Quick Steps: Members > Member Groups > Members next to relevant Group > Detach All Members

If your Member Group has members attached to it, it can't be deleted from the system, so you can bulk remove all members from a group, allowing it to be removed from your database.

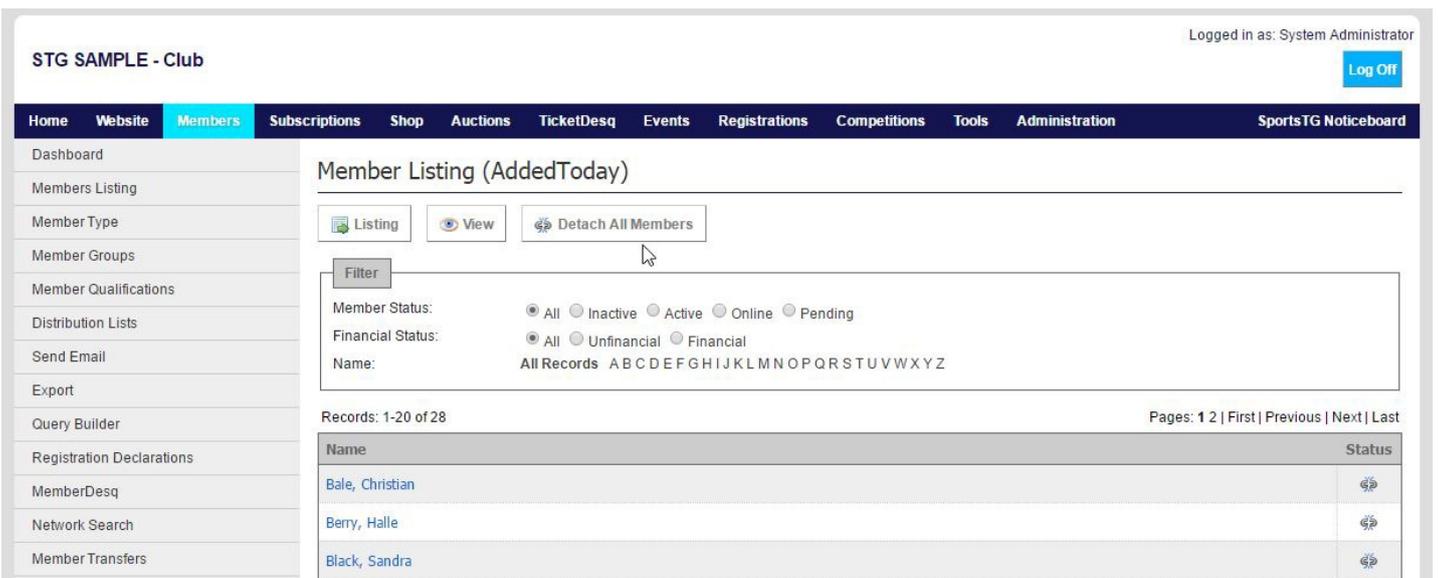
1. Within the Management Console, select **Members** from the top menu, then **Member Groups** from the left menu.
2. Select the group you wish to remove members from and click on the **Members** icon next to that group.



The screenshot shows the 'Member Groups' management interface. The top navigation bar includes 'Home', 'Website', 'Members', 'Subscriptions', 'Shop', 'Auctions', 'TicketDesq', 'Events', 'Registrations', 'Competitions', 'Tools', 'Administration', and 'SportsTG Noticeboard'. The left sidebar lists various management options. The main content area shows a table of member groups with columns for Title, Count, Edit, View, Delete, Members, and Attach. The 'Members' column for the 'AddedToday' group is highlighted, and a tooltip 'View Attached Members' is visible. Below the table, there are buttons for 'Add', 'Copy', and 'Archive', and a search bar.

Title	Count	Edit	View	Delete	Members	Attach
AddedToday	28					
Volunteer	0					
Committee	302					

3. Click on **Detach All Members** at the top of the page.



The screenshot shows the 'Member Listing (AddedToday)' management interface. The top navigation bar is the same as in the previous screenshot. The left sidebar lists various management options. The main content area shows a table of member listings with columns for Name and Status. The 'Detach All Members' button is highlighted. Below the table, there are buttons for 'Listing', 'View', and 'Detach All Members'. A filter section is visible with options for Member Status (All, Inactive, Active, Online, Pending) and Financial Status (All, Unfinancial, Financial). Below the filter, there is a 'Name' field with a dropdown menu showing 'All Records' and a list of letters 'A-Z'.

Name	Status
Bale, Christian	
Berry, Halle	
Black, Sandra	

4. Click **Detach All Records** to confirm the changes and all members will now be removed from the group. If you need to delete the group, you will now be able to do this.

Note: The Detach All Members button will remove only those members from the group based on the Member Status and Financial Status filtering on the page. Make sure that it's set to All and All to remove all members from the group.

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