

5. Adding a Member Type

Last Modified on 13/02/2017 11:10 am AEDT

Quick Steps: Go to Membership > Member Types > Actions > Add > Save

1. Within One Sport Technology, select **Membership** from the top menu, then **Member Types** from the left menu
2. Click on **Actions** from the right hand side, then from the drop down menu select **Add**

Add Member Type

Details *	Membership Numbers *	Members
Name *	<input type="text"/>	
Detail	<input type="text"/>	
Registration Form	<input type="checkbox"/> Register as a Member	
Declaration Form		
Syndication You have no Organisations below yours to syndicate to.	<input type="radio"/> Syndicate - <i>You have no Organisations to Syndicate to.</i> <input type="radio"/> Distribute - <i>You have no Organisations to Distribute to.</i> <input type="radio"/> Inherit - <i>You can only Inherit from Distributed Member Types.</i> <input checked="" type="radio"/> None	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>		

3. Complete all relevant fields for the new Member Type

- Form refers to the set of questions you would like attached to the **Member Type**. You can attach more than one form to a member type so that you can have national, state and club questions asked when a member registers
- Automatic Membership Numbers refers to whether members with this Member Type should be automatically assigned member numbers on registration. Manual Membership Numbers allow you to allocate member numbers yourself, without the

system auto generating the member number

4. Once all fields are completed, click **Save**

Remember, Member Types define the category that the member sits in, whereas Subscription Types determine the amount that the member has to pay.

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