Events - Explanation & Creation

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Quick Steps: Events > Meets > Events > Actions > Add

Events are the individual events within a Meet where the division and gender is defined.

For this reason, Event Type and Division sections should be created before the Event is created.

Please note - many events are already pre-loaded for Athletics Australia and this functionality is only available at the national level.

To create an Event:

1. Click on the **Events** module on the top menu

2. Click on **Results Manager** on the left menu

2. Click on **Meets** on the left menu > **Events**

3. Click **Actions** on top right menu > **Add**

3. Select **Event Type** from drop down list

4. Select **Division** from drop down list

5. Select **Gender**

6. Add in any implement weights if required into the **Criteria** section, selecting the weight or measure type.

7. Click **Save**

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