Testing the MemberDesq Form and Setting it Live

Quick Steps: Go to Members > MemberDesq > Edit > Register & Renewal > Select the Menu Option > Save > Subscriptions > Subscription Types > Edit > Include Subscription in Member's Section > Portal: Yes > Save > Members > MemberDesq > Go Through the Form.

1. Click on Members, the MemberDesq

2. Click **Edit** and go scroll down to the **Register and Renewal** section, select the relevant option and **Save**

3. In the top menu select **Subscriptions** and then **Subscription Types,** click **Edit** next to the relevant subscription and click on the **Member** tab, **Change the Include Subscription In Member's Section** to **Yes** and **Save**

4. Go back to Members and click on MemberDesq and then the MemberDesq button, this will take you to the public front end Member Portal

5. Select **New Registration** to view and test the form

6. Once you are happy with the form, your membership is ready to go Live

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