8. Adding a New Competition

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Now that the initial set up has been completed, you are ready to create your individual competition/s.

1. Select the **Sports** module along the top menu

2. Select the **Competitions** tab on the left-side menu > Click on **Manager**

3. Click the **Add** button

4. Give your Competition a Name (this will display online on your portal), select Hockey as the Sport. Select the Season from the drop down menu.

5. Clubs - do you wish to attach particular clubs (from Members) to this competition? Yes / No

6. Does your competition have Divisions? - Yes / No

7. Select the relevant Gender and Age Group that is playing in this competition. These settings are used for the search function on your Sports portal and do not determine eligibility.

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