

User Permissions

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Quick Steps: Go to TicketDesq > Users > Edit

1. Within the Management Console, select **TicketDesq** from the top menu, then select the event.
2. Select **Users** from the left menu.
3. Click the **Edit** icon next to the user whose permissions you wish to alter.
4. Using the radio buttons, you can give access to specific side bar menu options (set to Yes) and remove access to others (set to No).
5. Click **Save**.

Additional Information:

If the user has not yet been added, please refer to [Adding a User](#) for a guide to adding new users to a TicketDesq event.

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