

## 2. Review (and edit) the Sport Settings

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**Quick Steps: Competitions > Sports > Edit > Save**

The settings in 'Sports' are the default settings for every competition created. This allows you to set up all the standard options for that sport, making it easier each time you set up a new competition.

There is however the option to edit these settings for an individual competition if necessary.

### Selecting the Sport Settings

1. Within the Management Console, select **Competitions** from the top menu, then click **Sports** from the left hand menu
2. Within the **Master Listing** tab, click the green plus sign next to the relevant sport to **Add** that sports settings to your portal. You can add more than one sport if required.

### Editing the Sport Settings

1. Within the Management Console, select **Competitions** from the top menu, then click **Sports** from the left hand menu

### GENERAL SETTINGS

Points Allocation - enter the default settings for how points are allocated to a team based on their results.

Results - Enter the relevant 'cut-off' times administrators have to enter results/statistics etc.

Ranking - refers to how teams will be ranked on the Ladder

Ladder - layout refers to what will display on the basic and detailed ladder on the Portal

### MATCH TYPE

Click **ADD**

Enter Title and click **SAVE**

Click **Periods**

Enter relevant information and click **SAVE**

Please note: periods refer to the intervals scores are recorded (see below)

Edit **SCORING**

Click **ADD**

Enter Title, Code, Score Value, Order and click **SAVE**

Edit **MATCH STATISTICS**

Click **ADD**

Enter relevant information and click **SAVE**

Please note: match statistics refer to the overall statistics recorded against a team.

The 'code' refers to how the statistic will appear in Season Statistics. In the example below, the codes for Red Card, Yellow Card and GreenCard are RC, YC and GC.

Edit **PLAYER STATISTICS**

Click **ADD**

Enter relevant information and click **SAVE**.

Please note: Player Statistics refer to the statistics recorded against an individual player.

Edit **TEAM ROLES**

Click **ADD**

Enter relevant fields and click **SAVE**

Please note: Team Roles can be used to record managers, coach etc. for a team on any given match.

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