# 11. Adding Teams to a Competition

Once you've created a competition, before you can start fixturing you need to add your teams. Depending on how your competition is set up, you will have multiple options for how to do this. If your competition includes Clubs, then you'll be able to add your Tiered Organisations, otherwise, you'll need to set up each team separately as per the instructions below.

**Quick Steps: Go to Competitions > select the relevant competition > Team > Add or Add Organisation**

## Adding a TEAM to a competition

1. Within the Management Console, select **COMPETITIONS** from the top menu, then **COMPETITIONS** from the left menu.

2. Select the relevant competition from the listing and then **TEAMS** from the expanded left menu.

**3.** Click **ADD** at the top of the page.

- Click **ADD** if adding a new team not linked in the console

- Click **ADD MULTIPLE** if adding multiple teams not linked to the console

- Click **ADD ORGANISATIONS** to select individual clubs linked in the console

- Click **ADD ALL ORGANISATIONS** to add all clubs linked in the console

4. Complete all the required fields and click **SAVE** to add a club.

From the teams listing, administrators can View, Edit and Email any of the teams listed. Administrators can also seed the teams using the **SEEDING** button to allow for easier fixturing.

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