

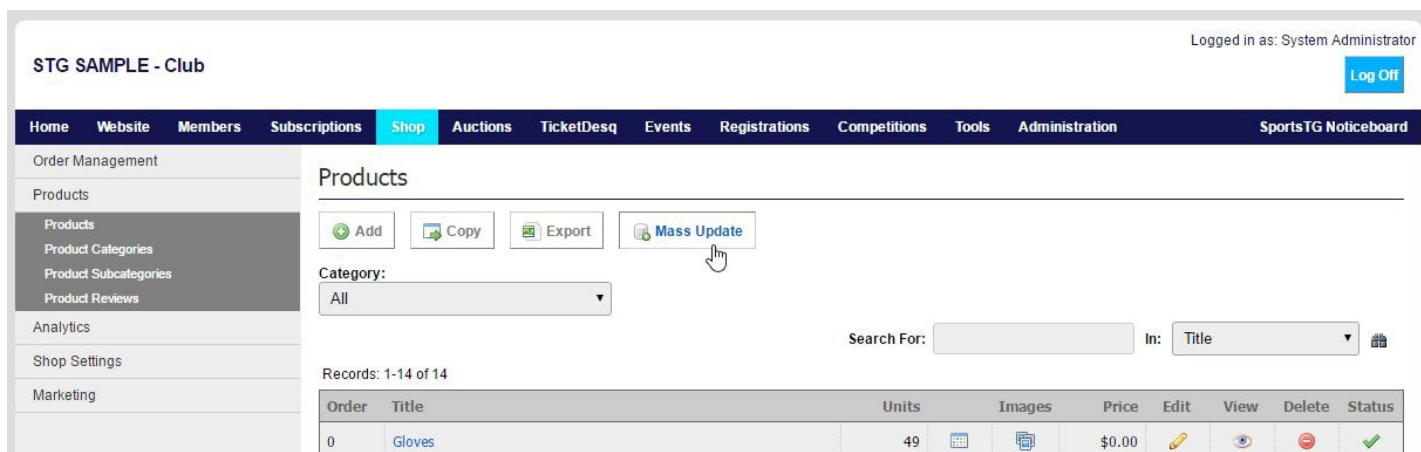
Activating Products

Last Modified on 26/09/2016 3:18 pm AEST

Quick Steps: Shop > Products > Products

Activating products ensures the product is on display and available for customers to purchase.

1. Within the Management Console, select **Shop** from the top menu, then **Products** from the left menu.
2. Select **Products** from the expanded left menu.
3. Click the **Status** icon to the green tick ✓ to turn the product online. Click the **Status** icon to the red cross ✗ to turn the product offline.
4. To update the status of multiple products, select **Mass Update**.



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Order Management

Products

- Products
- Product Categories
- Product Subcategories
- Product Reviews

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Products

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Category:

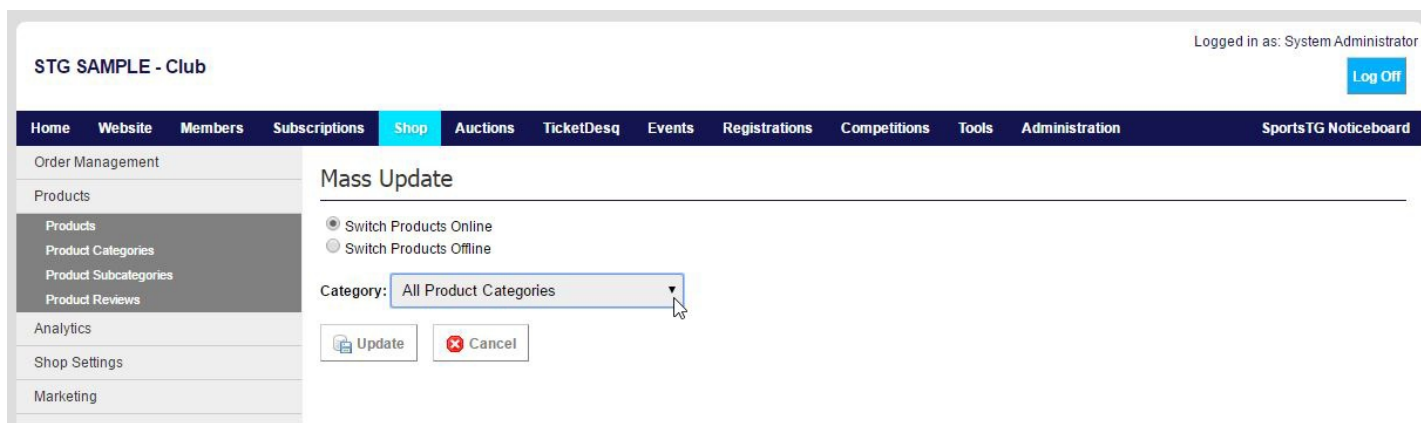
Search For: In:

Records: 1-14 of 14

Order	Title	Units	Images	Price	Edit	View	Delete	Status
0	Gloves	49		\$0.00				

5. Choose whether you are turning the products **Online** or **Offline**.

6. Select the Product Category you wish to update. If you leave the Category to **All Product Categories**, all products will be updated with the status selected.



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Switch Products Online
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Category:

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7. Click **Update**.

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