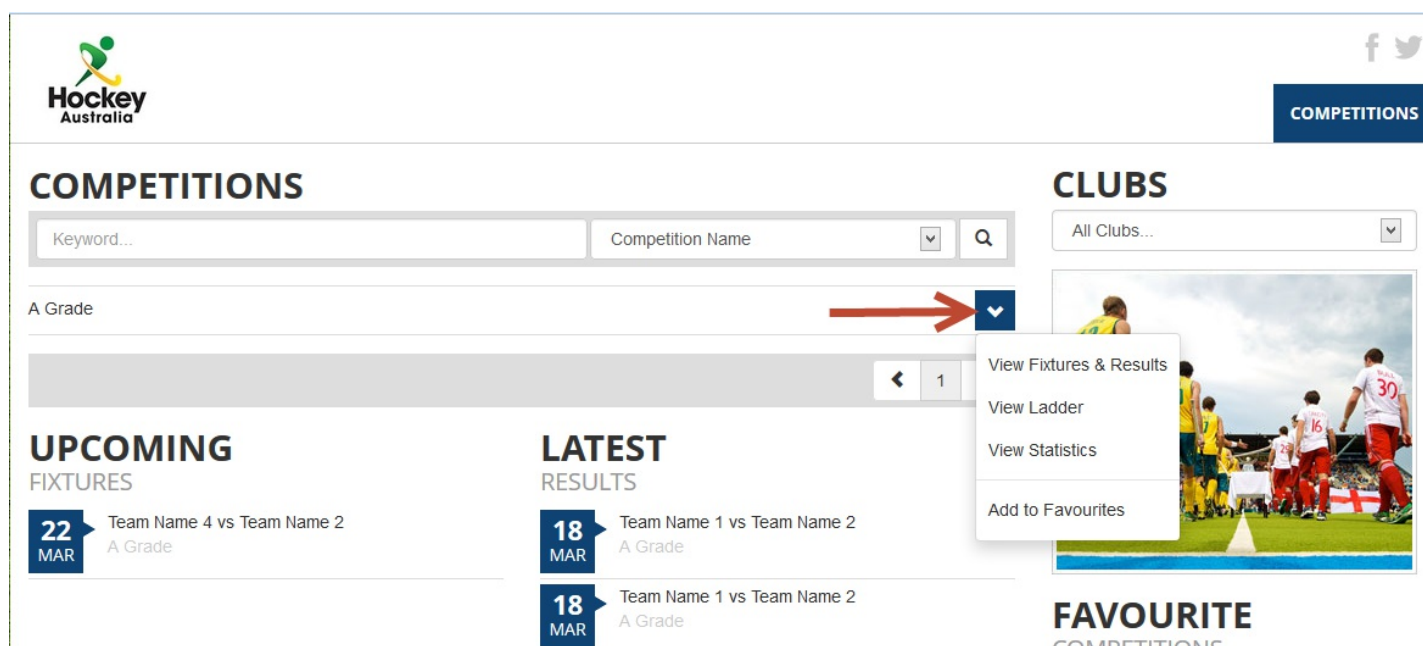


Adding Players to a Team Sheet

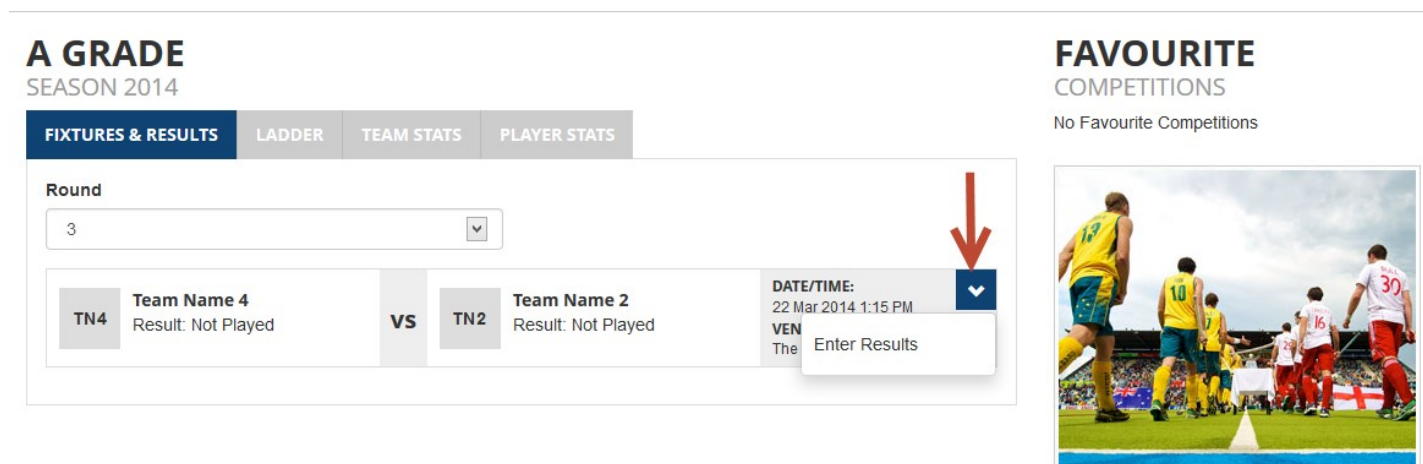
Last Modified on 19/08/2016 5:14 pm AEST

1. Go to your Competitions Sports Portal
2. Click on **View Fixtures & Results** in the drop down menu of the relevant competition



The screenshot shows the Hockey Australia website interface. At the top left is the Hockey Australia logo. On the right, there are social media icons for Facebook and Twitter, and a 'COMPETITIONS' button. Below the navigation bar, there are two main sections: 'COMPETITIONS' and 'CLUBS'. The 'COMPETITIONS' section has a search bar and a dropdown menu for 'A Grade'. A red arrow points to this dropdown menu, which is open, showing options: 'View Fixtures & Results', 'View Ladder', 'View Statistics', and 'Add to Favourites'. Below this, there are 'UPCOMING FIXTURES' and 'LATEST RESULTS' sections. The 'UPCOMING FIXTURES' section shows a match on 22 MAR between Team Name 4 and Team Name 2. The 'LATEST RESULTS' section shows two matches on 18 MAR between Team Name 1 and Team Name 2. To the right of the 'COMPETITIONS' section is a 'CLUBS' section with a dropdown menu for 'All Clubs...' and a photo of players on a field. Below the 'CLUBS' section is a 'FAVOURITE COMPETITIONS' section.

3. Click **Enter Results** in the drop down menu of the relevant match



The screenshot shows the 'A GRADE SEASON 2014' page. At the top, there are tabs for 'FIXTURES & RESULTS', 'LADDER', 'TEAM STATS', and 'PLAYER STATS'. Below the tabs, there is a 'Round' dropdown menu set to '3'. Below the round dropdown, there is a match card for 'TN4 Team Name 4' vs 'TN2 Team Name 2', both with 'Result: Not Played'. To the right of the match card, there is a 'DATE/TIME' field showing '22 Mar 2014 1:15 PM' and a 'VEN' field showing 'The'. A red arrow points to a dropdown menu next to the match card, which is open, showing options: 'DATE/TIME', 'VEN', and 'Enter Results'. To the right of the match card is a 'FAVOURITE COMPETITIONS' section with the text 'No Favourite Competitions' and a photo of players on a field.

4. Enter username/email address and password. Click **Login**
 5. In Player Stats click **Add/Remove Players**
 6. Hold Ctrl down on the keyboard and select the relevant players. Once you've select all the relevant players, use the right hand arrow to move these players to the team sheet
- NB: to ensure efficient loading times,**

only the first 200 results will display in the 'available players' listing. Please filter by Sports specific groups or use the search option to view additional players.

4. Click Save

□

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