

Understanding the Entrants Overview

Last Modified on 15/09/2016 5:16 pm AEST

Quick Steps: Go to [Events](#) > [Event Console](#) > [Entrants Overview](#)

The Entrants Overview provides a breakdown of your Entrants by a number of different fields. It can also assist you with any reporting that you may need to do during the Registration Period or Post-Event.

Entrants Overview:

1. Within the Management Console, select **Events** from the top menu, then **Event Console** next to the Event.
2. Select **Entrants Overview** from the expanded left menu.

Here you can view information in relation to your entrants, including:

Entry Type: A breakdown of Entrants based on their Entry Type, as well as any Withdrawn Competitors or any Refunds that have been done.

Status: A breakdown of Entrants based on their Entry Status.

Age: A breakdown of Entrants based on their Age.

Gender: A breakdown of Entrants based on Gender.

Region: A breakdown of Entrants based on their Region, including their State/County/Province and Country

Trends: A breakdown of Entrants based upon the time period that they registered in, this is divided by Today, Current Month and All Months.

The Entrants Overview pulls live data to provide you with its breakdowns, this means that as soon as an entrant enters your event, their details are counted within the overview.

Related Articles

[template("related")]

