How do I Change the TimeZone that is Set in my Shop?

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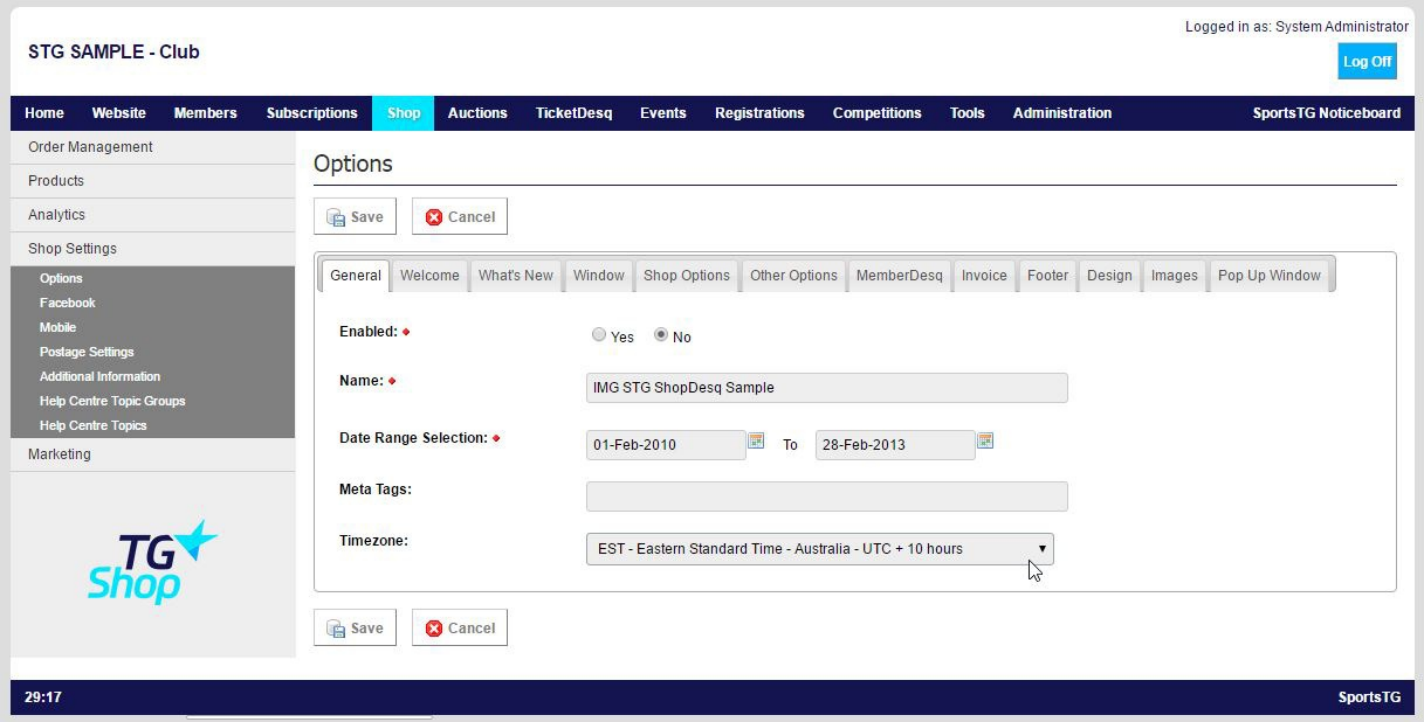
Quick Steps: Shop > Options > Edit > Timezone

Shop is set to automatically default to AEST as it's timezone, so you can change the timezone to match where your Organisation is placed within the **Options** area.

1. To make these changes, go into **Shop** in your Console and then select **Options** from the left menu.

2. Click **Edit** and on the first tab at the bottom is the **Timezone**.



3. Select the correct timezone for your location and then click **Save**.

This time will now be the one that displays on your Store, as well as on your customers' receipts.

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