How Do I Test My Shop And Set It Live?

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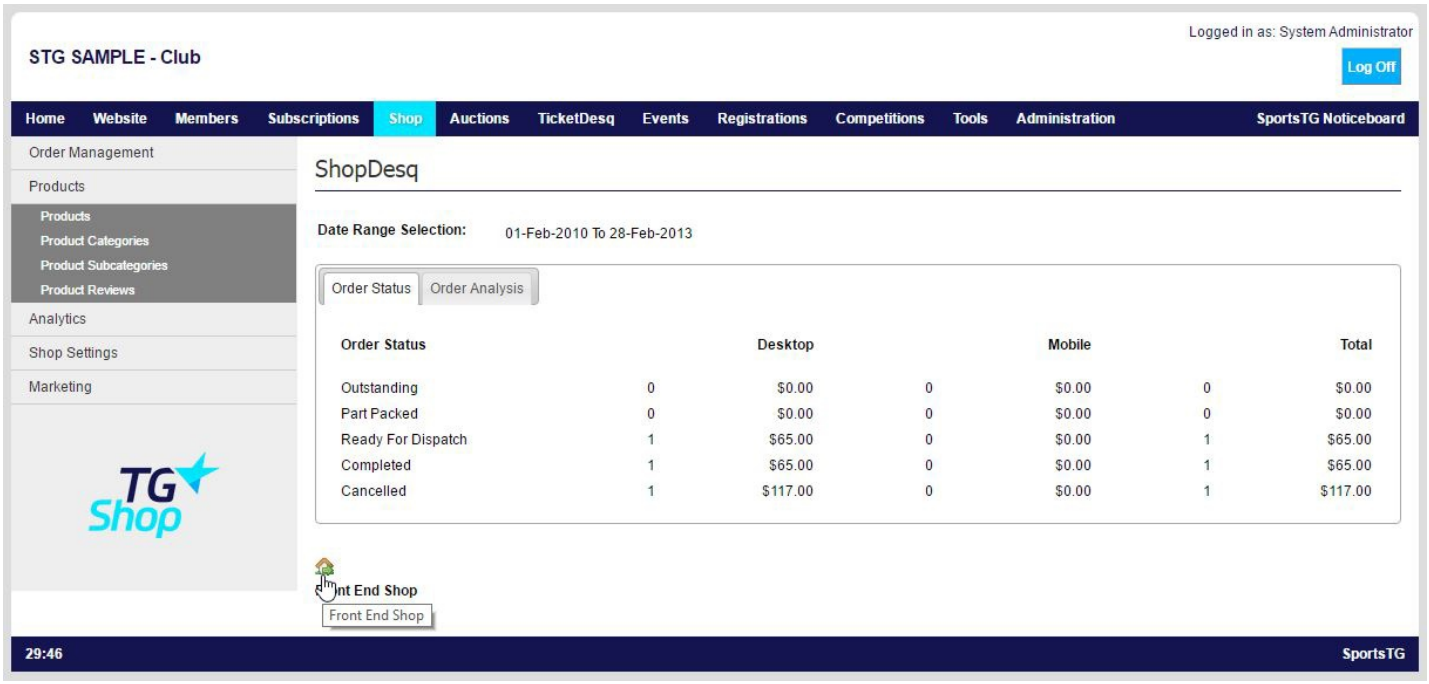
When setting up your Shop in the SportsTG system, we recommend that before you set it to **Live**, that you process Test transactions to ensure that your system is set up exactly as you would like it to display to your customers.

To do so, go to **Shop** in the Console, and then click on the **Shop** button. This will take you to your Shop page.



Once you get onto your Shop, go through and purchase items as if you were a customer of your organisation. You can use the Test Credit Card Details to complete payment.

Test Credit Card Details:

Card Number: 5555 5555 5555 44444
Card Expiry Date: Any date after today
Card Name: Any Name
CCV: 123

Once you have finished testing your Shop, you can now set the Credit Card Gateway to Live.

This can be done by going to **Shop** and then **Shop Options**.

Click on **Activate Credit Card Gateway**, this will give you a Confirmation message to confirm that you want to activate the gateway. Click on

Activate Gateway and this will switch your Portal to **Live**.

You can now use the Shop link on your Website to start selling products to customers online.

Please Note: All Test Transactions will be *removed* from the system when you switch your Credit Card Gateway to Live. You should not start entering actual Shop transactions into the system until *after* the system has been switched to Live.

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