

Copying HTML From Classic To One Sport Technology

Last Modified on 19/08/2016 12:13 pm AEST

Quick Steps: Log into Classic Console > Tools > Documents > Listing > Edit > HTML > Source > Copy > Log in to One Sport Technology > Utilities > Email Templates > Actions > Add > HTML Body > Source > Paste > Save

1. Log in to the classic console at console.sportstg.com, go to **Tools** and **Email Templates**
2. Click **Edit** next to the template and click on the **HTML** tab. Click the **Source** button in the menu bar and copy the text in the text editor
3. Log in to the One Sport Technology Console, select **Utilities** from the top menu, then **Email Templates, Actions and Add**
4. Click on the **HTML Body** tab and click the **Source** button, paste in the copied information in the text editor and click **Source**. The email will now display.
5. Fill in the form in the **General tab**, then click **Save**
 - **Title:** This is the title of the Email Template
 - **Subject:** This refers to subject of the email
 - **Sender Email Address:** This is the email address that the email recipient will receive the email from

Additional Information:

Please ensure that the text in the HTML tab is also copied into the Plain Text Body tab.

Related Articles

[template("related")]
