

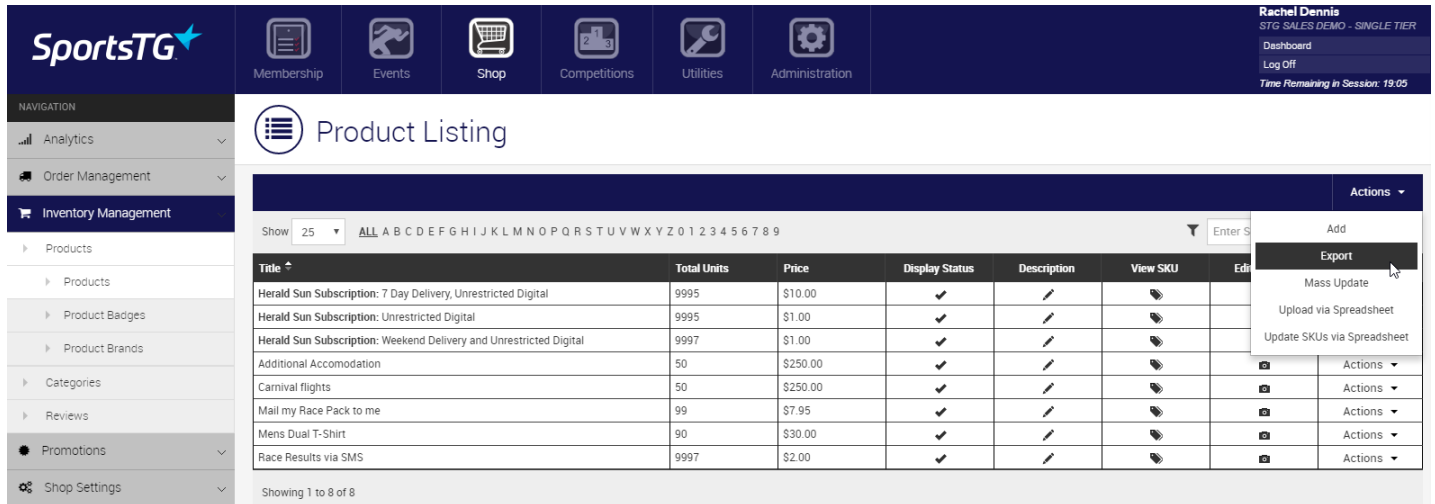
How to Export your product SKUs

Last Modified on 16/02/2017 9:39 am AEDT

You may need to export your product information to perform a bulk update of product information in your console.

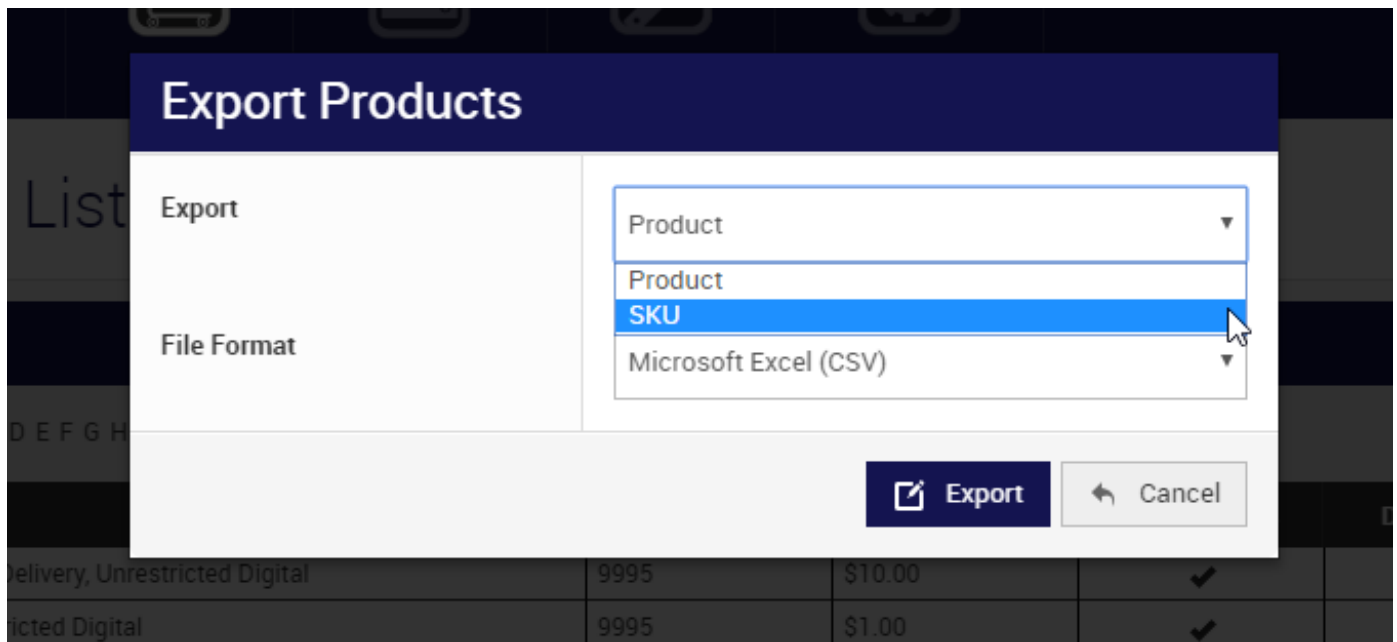
To export this information follow the steps below.

Shop > Inventory Management > Products > Products > Actions > Export > Select Export dropdown and choose SKU > Export



The screenshot shows the SportsTG console interface. The top navigation bar includes the SportsTG logo and several menu items: Membership, Events, Shop, Competitions, Utilities, and Administration. The user's name, Rachel Dennis, and session information are visible in the top right corner. The main content area is titled "Product Listing" and displays a table of products. The table has columns for Title, Total Units, Price, Display Status, Description, View SKU, and Edit. The "Actions" dropdown menu is open, showing options like Add, Export, Mass Update, Upload via Spreadsheet, and Update SKUs via Spreadsheet. The "Export" option is highlighted.

| Title | Total Units | Price | Display Status | Description | View SKU | Edit |
|--|-------------|----------|----------------|-------------|----------|------|
| Herald Sun Subscription: 7 Day Delivery, Unrestricted Digital | 9995 | \$10.00 | ✓ | / | 🔍 | ✎ |
| Herald Sun Subscription: Unrestricted Digital | 9995 | \$1.00 | ✓ | / | 🔍 | ✎ |
| Herald Sun Subscription: Weekend Delivery and Unrestricted Digital | 9997 | \$1.00 | ✓ | / | 🔍 | ✎ |
| Additional Accomodation | 50 | \$250.00 | ✓ | / | 🔍 | ✎ |
| Carnival flights | 50 | \$250.00 | ✓ | / | 🔍 | ✎ |
| Mail my Race Pack to me | 99 | \$7.95 | ✓ | / | 🔍 | ✎ |
| Mens Dual T-Shirt | 90 | \$30.00 | ✓ | / | 🔍 | ✎ |
| Race Results via SMS | 9997 | \$2.00 | ✓ | / | 🔍 | ✎ |



The screenshot shows the "Export Products" dialog box. The "Export" dropdown menu is open, showing options like Product, Product, SKU, and Microsoft Excel (CSV). The "SKU" option is selected. The "File Format" dropdown menu is also open, showing the "Microsoft Excel (CSV)" option. The "Export" button is highlighted.

Once you have exported the SKU export you can prepare your data for the Bulk Update.

To complete the Bulk Update follow the instructions [here](#)

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