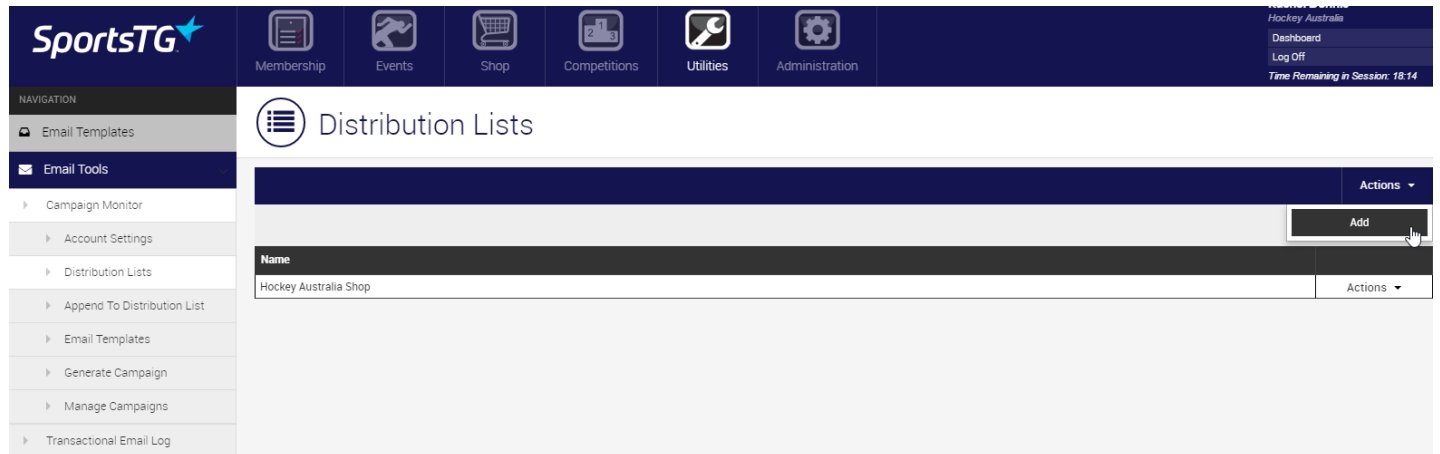


Setting Up An Email Subscribe Database

Last Modified on 16/02/2017 5:21 pm AEDT

Set up the database via:

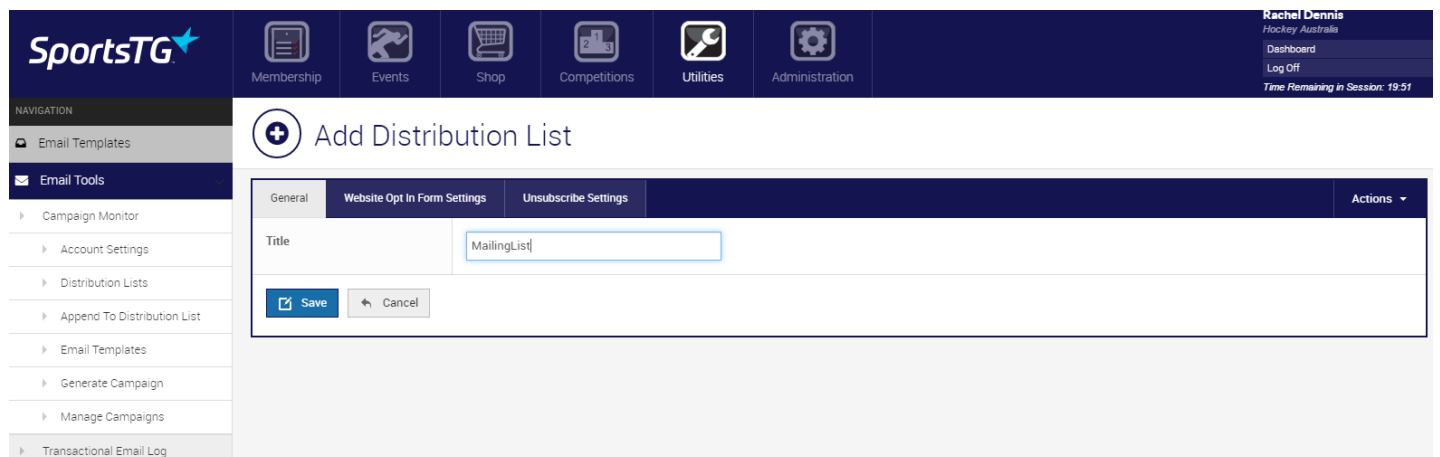
Utilities > Email Tools > Campaign Monitor > Distribution Lists > Actions > Add



Complete only the General Tab:

Title: Insert the title of your mailing list

Once entered click Save



Once the Database is created, link this in the Shop Settings:

Shop > Shop Settings > Options > Shop Settings > Other Options Tab:

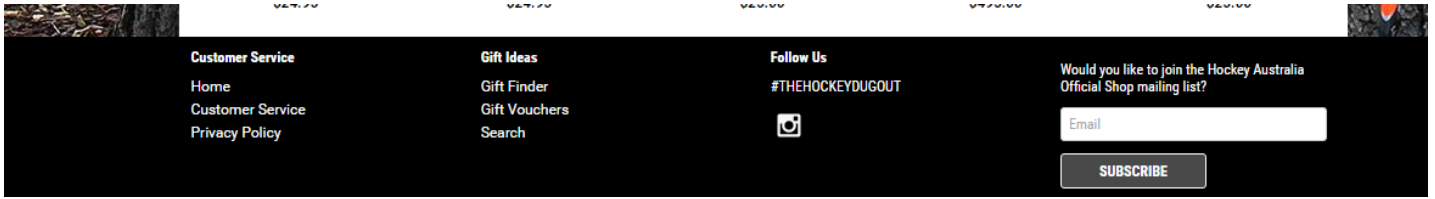
Select Mailing List: Yes

Mailing List Question: Would you like to the join the official shop mailing list?

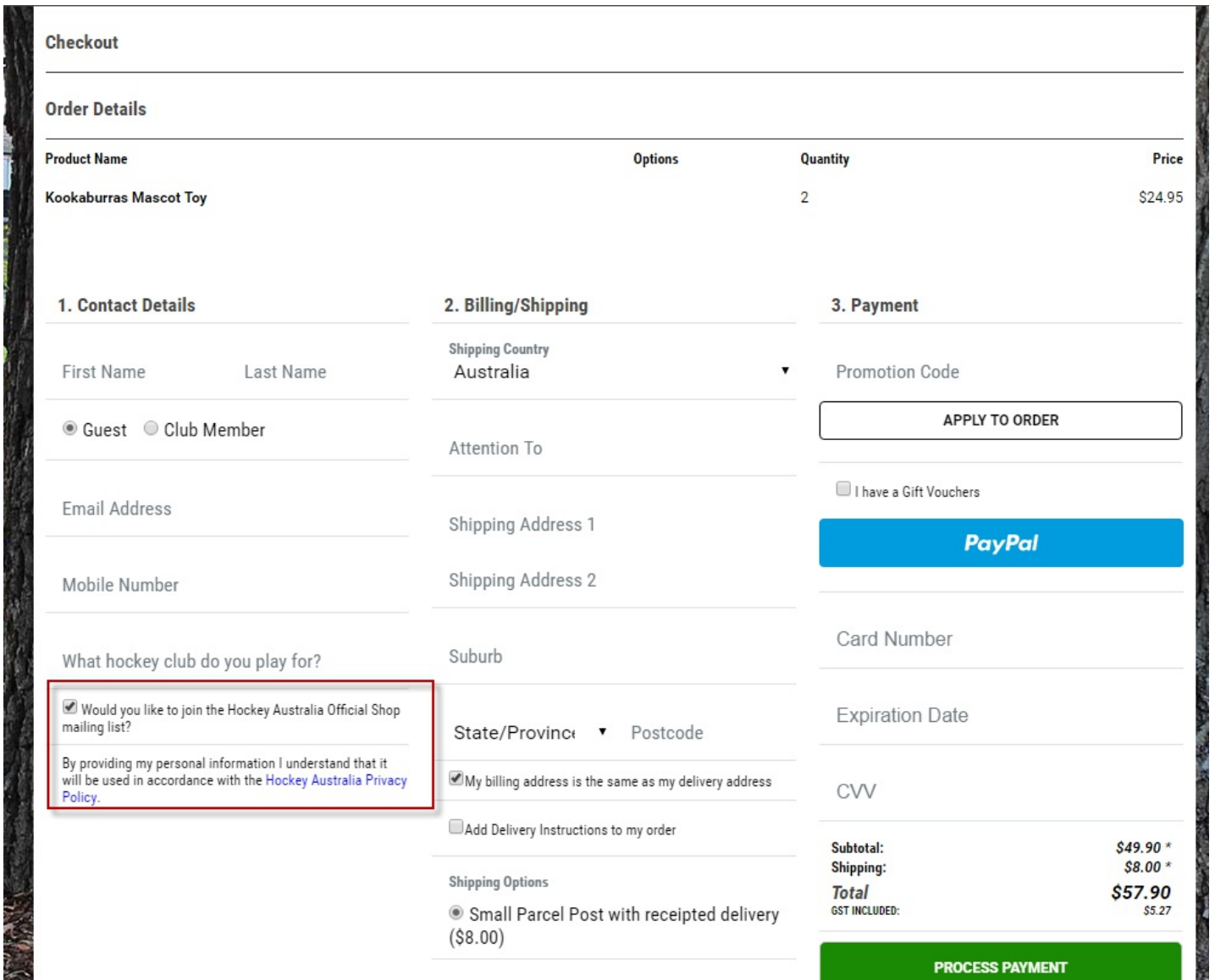
Integrated Email Database: Select the database that was just created in Utilities

The mailing list subscription will appear in 2 places on the front end shop:

Located at the Footer:



And located at the Checkout:



[Click here for the instructions on how to export the Email Database](#)

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