Entering Club Information
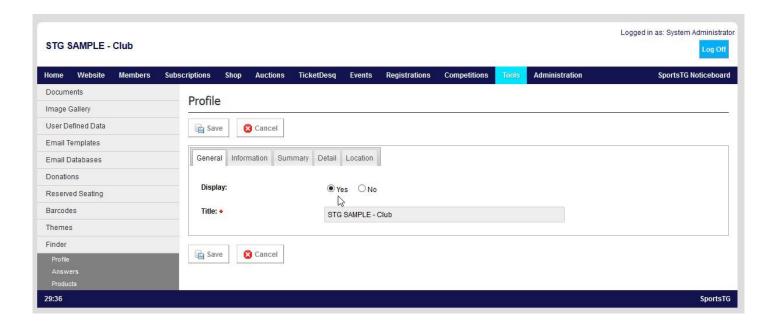
Last Modified on 02/11/2016 1:21 pm AEDT
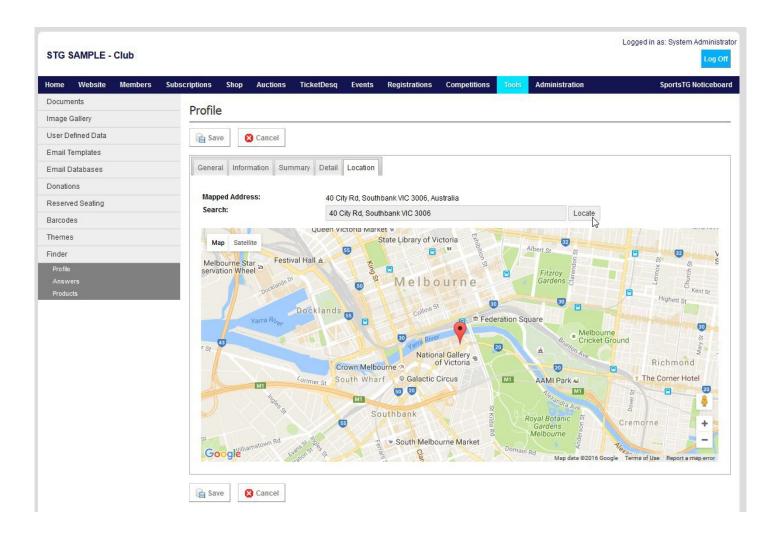
Quick Steps: Tools > Finder > Profile

In this area, the administrator will be setting up the basic profile for their organsiation.

To enter your Club information, follow the instructions below.

1. Log into the console
2. Select **Tools**, then **Finder**
3. Select **Profile** and fill in all relevant fields.

- **GENERAL** - set **DISPLAY** to **YES** this will ensure your club will display on the national Club Finder page. List the club name in **TITLE**.

- **INFORMATION** - this tab includes the organisation website, contact email address, postcode and a logo.
  Please note: our recommended dimensions for images is 180px Width x 180px Height
- **SUMMARY** - a brief statement about your organisation that will show in the search listing
- **DETAIL** - further information about the organisation, when the More Information button is clicked
- **LOCATION** - enter the location of your venue as it appears in Google. This will ensure a Google map of your venue will appear on the Club Finder page.

STG SAMPLE - Club

| Home | Website | Members | Subscriptions | Shop | Auctions | TicketDesq | Events | Registrations | Competitions | Tools | Administration | SportsTG Noticeboard |

Documents
Image Gallery
User Defined Data
Email Templates
Email Databases
Donations
Reserved Seating
Barcodes
Themes
Finder
  Profile
  Answers
  Products

Profile

Save   Cancel

| General | Information | Summary | Detail | Location |

Mapped Address: 40 City Rd, Southbank VIC 3006, Australia
Search: 40 City Rd, Southbank VIC 3006   Locate

Save   Cancel

Related Articles

[template("related")]