

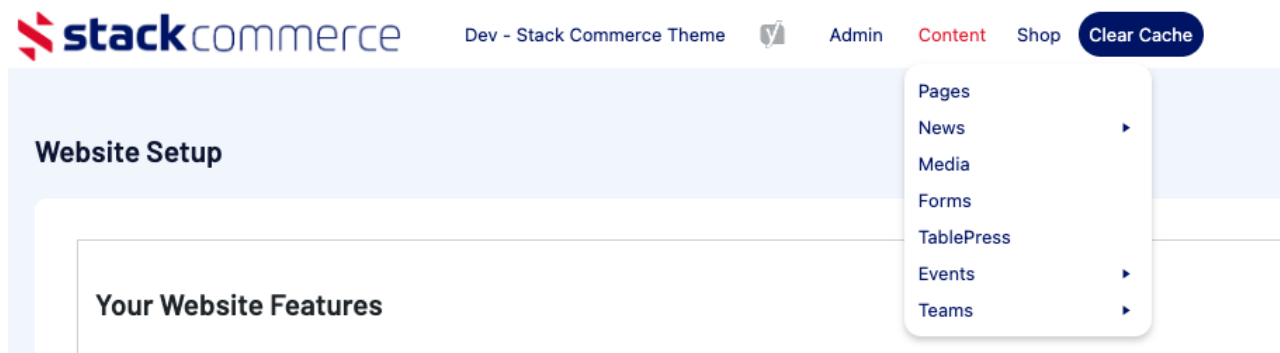
# Frequently Asked Questions (FAQ) Page

Last Modified on 16/12/2024 3:03 pm AEDT

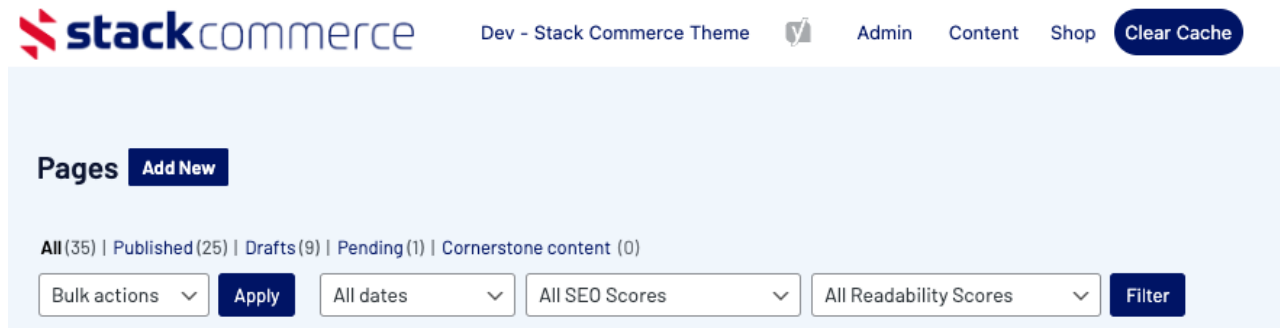
This page will display in a list format.

NOTE: This add on has to be enabled for your organisation. To check if this is available for your website, check your website Dashboard.

1. Hover over **CONTENT**.
2. Click on **PAGES**.



3. Click **ADD NEW** against the PAGES heading.



4. Input a name for this page at the top.
5. On the right hand side of the page you will see a **PAGE ATTRIBUTES** menu. Under this menu, select the **FAQ PAGE** from the **TEMPLATE** drop down list.

**Page Attributes** ^ v

**Parent**

(no parent) v

**Template**

FAQ Page v

**Order**

0

Need help? Use the Help tab above the screen title.

This will automatically adjust the page to display this template.

6. If you wish for this page to have a banner you can add this to the **BANNER IMAGE** section.

7. Click ADD ITEM under the FAQ heading.

#### FAQ's

Your FAQ's will be displayed in an accordion, add them one at a time.  
For help [visit our Learning Academy](#).

Add Item

8. Input the title of question one into the HEADING SECTION.

9. Input information related to question one in the CONTENT SECTION.

Heading	QUESTION 1
Content	<p>Visual Text</p> <p>File Edit View Insert Format Tools Table</p> <p><b>B I U</b> ABC [List Icons] [Undo] [Redo] [Link] [Unlink]</p> <h3>What is Lorem Ipsum?</h3> <p><b> Lorem Ipsum</b> is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum.</p>

10. Repeat for all other questions needing to be added.

11. Once happy, click UPDATE at the top of the webpage.

## **HOW THIS APPEARS ON THE WEBSITE**

Your browser does not support HTML5 video.

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